

INTERNAL QUALITY ASSURANCE CELL

CHRIST COLLEGE, KATTAPPANA

ACTION TAKEN REPORT 2022-2023

Action Taken Report:

- IIQA and SSR have been prepared for accreditation during the first cycle.
- Got recognition as a college under section 2 (f) of the UGC Act, 1956 and also granted minority status to college under section 12 (B) of the National Commission for Minority Educational Institutions Act, 2004.
- To enhance the quality of faculty and students, IQAC has regularly organized faculty development programme, performance appraisal of faculty, performance of the students by evaluating the results of university and internal examinations as well as collecting and evaluating feedbacks on the institution, faculty and curriculum from various stakeholders and Alumni.
- As part of introducing a startup venture by the department of Computer Science a "Andro-the Robo" was developed and become operational, besides a new UG Course, BSc Psychology is introduced and the institution participated in NIRF 2022.
- An Internal and external audit have been done.
- NAAC Peer Team Visited the college during February 23 & 24, 2023. Got accredited with B+ grade, CGPA- 2.57
- Curricular and Extra-Curricular events were regularly executed.
- Weekly plans were submitted at the beginning and end of each semester.
- Apart from the existing 17 add-on programmes, a variety of 5 new add-on programmes were executed viz M S Office by Christ College, Python by Manorama Horizon, GST & Photoshop by Computer Park and Certified Computer Accounting (CCA) by C-DIT, an undertaking by the Government of Kerala.
- During the Academic year 2022-23 BCA students have completed their Mini Project and Main project under the guidance of Clave Land Technologies (P) Ltd.
- Every faculty member engaged classes by using ICT tools such as LCD Projectors, Touch Screens etc.

- New Plants and Saplings were added to the existing herbal garden. More indoor plants were placed inside the Faculty Cabins, Class Rooms and Corridors
- Excursions, field trips, industry visits and other activities were organized by all departments to give students access to real-world learning and recreational opportunities.
- Student IQAC was formed and meetings were conducted.
- Meet the Alumni' programme was regularly conducted to acknowledge the contributions of the alumni
- Conducted periodical meetings with the parents to monitor the student's progression.
- The NSS, women cell, various associations, cells and clubs led the extension activities, outreach programs and community service activities in which faculty and students took part.
- The placement cell has offered final year students career counselling, placement training, soft skill development programmes, mock interviews and encouraged the students to take part in numerous interviews in order to combat the world's rapid pace and the changing nature of the workforce.
- Renewed the existing MoU's and added a few more MoU's.
- The students who were absent for the internal examination was supposed to write the question paper without any choices and a subsequent viva was conducted along with it.
- Admission Committee monitored yearly admission procedures. Conducted bridge course programme for first year UG students
- Students' monthly attendance was monitored and the attendance report published on the noticeboard by the end of every month. Took remedial measures for the absentees. As a result, the number of absentees were reduced.
- MCQ and Question Banks of all subjects were updated by the faculty concerned. Conducted Net Coaching for MA, M. Com and MSW courses.
- Syllabus completion of each subject was monitored by the end of each semester. Conducted revision classes for the slow learners. Remedial measures were taken for the low scorers.
- 3 books and 5 papers were published during the academic year.
- Orientation and training programmes were conducted for the second and third year UG and second PG students to mould their academic and non-academic skills.

- The NSS, women cell, various associations, cells and clubs led the extension activities, outreach programmes and community service activities in which faculty and students took part.
- Orientation and training programmes, workshops, social outreach programmes, seminars, webinar and peer teaching programmes were also conducted.
- College infrastructure upgraded with an addition of a floor.
- College website upgraded to improve the performance and user experience.
- To discover the student's interest beyond academics, different extracurricular like arts fest and sports were conducted in the college.
- 10 regular activities and Camping programmes were organised by the NSS during the academic year and won the second prize in the procession competition conducted in connection with the 'Keralolsavam' by the Idukki District Panchayath.
- 4 FDP were conducted. A research methodology class has been taken by experts and an FDP on ICT tools was held to improve their technical skills.
- Complete documents verification process
- Strengthen Department Library
- Regular staff meetings and department meetings were conducted. Department Evaluation was conducted to enhance the academic equality.
- A Code of Conduct Committee was formed and designed a code of conduct rules for the staff and students.
- Mentoring was regularly monitored by the batch coordinators and 5 faculty in charges were assigned with the Counselling.
- Increased the speed of internet connectivity to 95-105 MBPS and provided Land Connection.
- IQAC conducted SWOC Analysis as a measure of quality enhancement to identify strengths, weaknesses and challenges of the college.
- NIRF Data was collected for uploading.
- Remedial classes were conducted for UG students (slow learners). These classes were highly beneficial for the students.
- Feedback on curriculum was collected from alumni, employers and parents via google form and Feedback analysis was done.
- Two orientation programmes for the development of professional skills for non-teaching staffs were conducted.

- For the effective functioning of the activities in the college, a strategic meet was conducted on 31/05/2023.
- A draft of academic calendar 2023-2024 was prepared.

Dr. Fr. Alex Louis CMI
Principal



Ms. Shamily George
IQAC Director